

You are able to access a group's renewal electronically at www.unitedservices.com:

- Click on "Renewal" tab in the navigation (upper right corner):



- Enter the information for how you would like to search and click "Search":

The image shows a "Search Renewals" form. It has several input fields: "GA/Organization Name" and "Broker Name" (both with placeholder text "Enter GA/Organization Name" and "Enter Broker Name"); "Client Name" (placeholder "Enter Client Name"); "Customer Number" (placeholder "Enter Customer Number"); and "Policy Number" (placeholder "Enter Policy Number" with a note "(3 Character Minimum for each)"). Below these is a "Renewal Date Range" section with "Start Date" and "End Date" dropdowns (both with "Select" options) and a "State" dropdown (with "Select State" option). A "Search" button is located at the bottom right of the form and is circled in red.

- This will bring you to the "Renewal Dashboard" where you can access renewal packages:



Troubleshooting:

- Flash does need to be enabled to access renewals
- If you do not see any groups listed, try toggling the "acting on behalf of" in the upper left-hand corner from "Person ABC" to "Agency ABC"
- If a group renewal is not available, please reach out to your RAE/SAE for assistance and further guidance